

What We Do

The University of Montana Foundation is the University's 501c3 fundraising partner. The Corporate and Foundation Relations (CFR) office serves to support faculty in developing and submitting proposals to private foundations and corporations that require recipients have 501c3 status. Our goal is to demystify private grantmaking processes and support faculty and staff to successfully submit, receive, and manage private awards.

Proposal Development and Submission Process

- 1) To start the application process, reach out to your unit's development office or contact the UMF Corporate and Foundation Relations Office at umfcfr@supportum.org.
- 2) Depending on the funder, your proposal may be submitted by UMF as the applicant organization or with UMF as the fiscal sponsor.
- 3) In most instances when a funder maintains a grant portal, your proposal will be submitted under an account managed by UMF-CFR. Our staff will help prepare a collaborative working proposal which will be transposed into an online application.
- 4) Your UMF-CFR partner will provide organizational information requested by the funder (e.g.: 990s, tax-id letters) and is available to review and provide feedback on proposal content.
- 5) After all content is finalized, UMF will submit your proposal and keep you informed of its review status.
- 6) Should your proposal be successful, UMF-CFR will shepherd any grant agreement through our review and execution process. As the official recipient of record, all grant agreements are executed by UMF's President and CEO.
- 7) Relatively simple awards may be administered through a fund at UMF. For details on how awards may be administered at UMF vs OSP, see [their guidance](#) or reach out to us directly.

Some funders have specific parameters on the number and type of proposals they accept, e.g.: Washington Foundation, Murdock Trust, Keck Foundation, Montana Healthcare Foundation. UMF-CFR will provide guidance on University limited submission review processes.

Contact Us

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